

## RECORD OF PROCEEDINGS

---

### MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE PEYTON FIRE PROTECTION DISTRICT HELD JULY 8, 2014

A Regular Meeting of the Board of Directors of the Peyton Fire Protection District (referred to hereafter as "Board") was held on Tuesday, the 8th day of JULY, 2014, at 6:30 p.m. at the Peyton Fire Protection District Fire Station, 13665 Railroad Street, Peyton, Colorado 80831. The meeting was open to the public.

#### ATTENDANCE

#### Directors In Attendance Were:

Leon Gomes  
Patrick Palacol  
David Stoddard  
Doug Ellis

Following discussion, upon motion duly made by Director Palacol, seconded by Director Ellis and, upon vote, unanimously carried, the absence of Director Brown was excused.

#### Also In Attendance Were:

Chuck Omdahl, Chief; Peyton Fire Protection District  
  
Rob Nordeman, Assistant Chief; Peyton Fire Protection District  
  
Michael Deckard, Jr., Lieutenant; Peyton Fire Protection District  
  
Ryan Orness; Lieutenant; Peyton Fire Protection District  
  
Pam Ritter; Firefighter; Peyton Fire Protection District  
  
John Clowers; Resident  
  
Dan Snelling; Firefighter Recruit Candidate

#### PLEDGE OF ALLEGIANCE

Pledge of Allegiance: Director Gomes led the Pledge of Allegiance with the Board.

## RECORD OF PROCEEDINGS

---

### DISCLOSURE OF POTENTIAL CONFLICTS OF INTEREST

**Disclosure of Potential Conflicts of Interest:** The Board discussed the requirements pursuant to the Colorado Revised Statutes to disclose any potential conflicts of interest or potential breaches of fiduciary duty to the Board of Directors and to the Secretary of State. Mr. Gomes noted that conflicts were filed for applicable Directors at least 72 hours prior to the meeting. Mr. Gomes also noted that a quorum was present and requested members of the Board to disclose any potential conflicts of interest with regard to any matters scheduled for discussion at this meeting.

---

### ADMINISTRATIVE MATTERS

**Agenda:** Mr. Gomes reviewed the proposed agenda for the District's Regular meeting.

Following discussion, upon motion duly made by Director Ellis, seconded by Director Gomes and, upon vote, unanimously carried, the Agenda was approved, as presented.

**Minutes:** The Board reviewed the Minutes from the June 10, 2014 Regular Meeting.

Following discussion, upon motion duly made by Director Ellis, seconded by Director Palacol and, upon vote, unanimously carried, the Minutes from the June 10, 2014 Regular Meeting were approved, as presented.

**Manager's Report:** There was no discussion about the Manager's Report.

**District Website:** Mr. Gomes reported that the District's website under the Statewide Internet Portal Authority has been placed on the "Fast Track" for completion in July 2014.

---

### PUBLIC COMMENT

**Public Comment:** Mr. Clowers asked if former Chief Jack Rauer still owned the District website. Director Gomes responded that Mr. Rauer owned peytonfire.com which is not the District's website and that that domain is no longer active.

---

### FINANCIAL MATTERS

**Claims:** The Board considered the approval of the payment of claims for the period ending July 8, 2014 in the amount of \$6,496.51.

Following review and discussion, upon motion duly made by Director Palacol, seconded by Director Gomes and, upon vote, unanimously carried, the Board approved the payment of claims for the period ending July 8, 2014, as presented.

## RECORD OF PROCEEDINGS

---

**Unaudited Financial Statements:** The Board reviewed the unaudited financial statements for the periods ending June 30, 2014.

Following discussion, upon motion duly made by Director Palacol, seconded by Director Ellis and, upon vote, unanimously carried, the Board accepted the unaudited financial statements for the periods ending June 30, 2014, as presented.

**Energy/Mineral Impact Grant Application:** Mr. Gomes reported that the cistern project may now begin as the requisite property has been obtained for installation of the cistern.

**Resolution 2014-07-01 Regarding Farmers State Bank Authorized Signatories:** Mr. Gomes presented Resolution 2014-07-01 regarding Farmers State Bank Authorized Signatories. He noted that the purpose of the resolution is to authorize Farmers State Bank to remove former Director William Beary from the District's accounts with Farmers State Bank and to add Director Douglas Ellis as a signatory on the District's accounts at Farmers State Bank.

Following discussion, upon motion duly made by Director Gomes, seconded by Director Palacol and, upon vote, unanimously carried, the Board adopted Resolution 2014-07-01 Regarding Farmers State Bank Authorized Signatories.

---

### **OFFICER REPORTS/ ANNOUNCEMENTS**

**Fire Chief:** Chief Omdahl reported that the number of calls received was down from the same month last year. He also reported that 3660 is in service following warranty-related repairs. He noted that the fire officers' input to the strategic plan is still pending. Chief Omdahl presented a donation check in the amount of \$220.00 to Director Gomes. The donation was the result of firefighters being on standby at go-kart races that were held in the District.

Chief Omdahl presented an application for firefighter from Daniel Snelling for Board consideration.

Following discussion, upon motion duly made by Director Ellis, seconded by Director Palacol and, upon vote, unanimously carried, the Board approved the appointment of Daniel Snelling as Firefighter Recruit.

**President:** Nothing to report.

**Vice President:** Nothing to report.

**Secretary:** Nothing to report.

## RECORD OF PROCEEDINGS

---

**Treasurer:** Nothing to report.

**Director:** Nothing to report.

---

### **LEGAL MATTERS**

**District Real Property Acquisition:** Mr. Clowers advised that he had signed the deed conveying Lot 9, Block 1, Map of Peyton, and a portion of Lot 8, Block 1, Map of Peyton to the District. Mr. Gomes reported that the District received the Quit Claim Deed executed by John and Patsy Clowers.

**Warranty Issues with Spartan ERV 3660:** This matter was included in the Chief's Report.

**Discuss and consider ratifying Public Records Policy:** Mr. Gomes reported that there has been recent legislation that requires changes to the District's Public Records Policy. These changes include the maximum hourly rate that may be charged and the requirement for the publication of the District's policy. The hourly rate was reduced from \$35.00 to the maximum statutory rate of \$30.00. The District policy has been published on the SDMS website. The policy change was made effective on July 1, 2014 in order to meet the effective date of the legislation.

Following discussion, upon motion duly made by Director Ellis, seconded by Director Palacol and, upon vote, unanimously carried, the Board approved the ratification of the District's Public Records Policy as presented, effective July 1, 2014.

**Discuss and consider approval of Resolution Declaring the Willingness of the Peyton Fire Protection District to provide Fire Protection Service to a certain territory, if and when such territory is excluded by the Elbert County Fire Protection District:** Mr. Gomes reported that the District received a request to consider the inclusion of Pine Ridge Ranches II into the District upon exclusion from the Elbert Fire Protection District. The organizers of this Exclusion/Inclusion are prepared to circulate an Exclusion/Inclusion Petition. In order to circulate the petition that states that the referenced subdivision would be included into the Peyton Fire Protection District upon exclusion from the Elbert Fire Protection District, the District must adopt a resolution stating willingness to include the subdivision into the District.

Following discussion, upon motion duly made by Director Gomes, seconded by Director Ellis and, upon vote, unanimously carried, the Board approved Resolution 2014-07-02 Declaring the Willingness of the Peyton Fire Protection District to provide Fire Protection Service to a certain territory, if and when such territory is excluded by the Elbert Fire Protection District.

## RECORD OF PROCEEDINGS

---

### OPERATIONS AND MAINTENANCE

**Firefighter Recruitment Proposal:** This matter was deferred to the August 12, 2014 Regular Meeting.

**Special District Association 2014 Annual Conference Attendance:** Mr. Gomes discussed the Special District Association 2014 Annual Conference. The conference dates are September 10-12, 2014 and will be held in Keystone, Colorado. Directors Gomes and Palacol, and Chief Omdahl stated that they plan to attend the conference. Director Ellis expressed his interest in attending, however he needs to verify his schedule.

---

### OTHER BUSINESS

**Future Agenda Items:** There were no future Agenda items to discuss at this time.

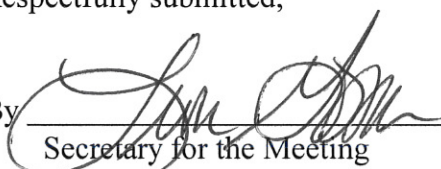
---

### ADJOURNMENT

The President adjourned the meeting as there were no others business matters before the Board.

Respectfully submitted,

By

  
Secretary for the Meeting

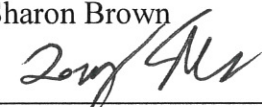
THESE MINUTES ARE APPROVED AS THE OFFICIAL JULY 8, 2014 MINUTES OF THE PEYTON FIRE PROTECTION DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW:

  
Leon Gomes

\_\_\_\_\_  
Patrick Palacol

\_\_\_\_\_  
David Stoddard

   
Sharon Brown

  
Doug Ellis